



Ag Rialáil Gairmithe Sláinte  
agus Cúraim Shóisialaigh  
Regulating Health +  
Social Care Professionals

# **Co-Option to the Medical Scientists Registration Board**

## **Specifications and Requirements**

**January 2026**

An Chomhairle um Ghairmithe Sláinte agus Cúraim Shóisialaigh  
Health and Social Care Professionals Council



## 1. Background

CORU is the umbrella term used to describe the Health and Social Care Professionals Council, its disciplinary committees and the registration boards established under the Health and Social Care Professionals Act 2005 for the designated professions. It is Ireland's multi-profession health regulator. Its role is to protect the public by promoting high standards of professional conduct, education, training and competence through statutory registration of the 17 health and social care professions designated under the Act.

Clinical Biochemist	Podiatrist/Chiropodist
Counsellor	Psychologist
Dietitian	Psychotherapist
Dispensing Optician	Radiation Therapist
Medical Scientist	Radiographer
Occupational Therapist	Social Care Worker
Optometrist	Social Worker
Orthoptist	Speech and Language Therapist
Physiotherapist/Physical Therapist	

The 2005 Act is being implemented on a phased basis as registration boards and their registers are being established. Twelve registration boards are currently operating for 15 professions.

As part of the Health and Social Care Professionals Act 2005, when a casual vacancy arises, Registration Boards can co-opt to fill a vacancy with a person who would be eligible under that section to be elected for appointment as a member of that Board and the Minister shall appoint that person to fill the vacancy. This option applies to members of the profession only and not lay members of the Board.

Further information on CORU is available at [www.coru.ie](http://www.coru.ie).



## **2. Functions of the Registration Boards**

Each registration board has 13 members (six professional and seven lay positions) with responsibility for registration and education functions.

Each board is appointed by the Minister for Health and has collective responsibility to the public in the performance of its duties.

The main functions of the registration boards are to:

- Establish and maintain registers of members of the designated profession(s).
- Approve qualifications required for registration.
- Decide on applications for registration.
- Set the standards of performance and the code of conduct and ethics expected of registrants.
- Give guidance to registrants concerning:
  - ethical conduct.
  - practice of the profession.
  - continuing professional development.
- Monitor the continuing suitability of existing programmes for the education and training of applicants for registration.
- Approve new programmes for the education and training of applicants for registration.
- With the approval of the Council, conduct research into education and training relating to the practice of the profession.
- Maintain statistical records which must be available for research and planning.
- Decide on applications for the recognition of qualifications gained outside the State in the board's function of competent authority under Directive 2005/36/EC on the recognition of professional qualifications.



### 3. Number of vacancies

One professional vacancy is available to be filled on the Medical Scientists Registration Board (MSRB) following a recent vacancy to appoint a member engaged in the management of the profession.

No panel will be established as a result of this recruitment campaign.

### 4. Person Specification

The Medical Scientists Registration Board invites applications from suitably qualified, experienced and registered **Medical Scientists** who are engaged in the management of the profession to apply for one vacant position on the MSRB following a recent vacancy.

Candidate's attention is drawn to the provisions of the Code of Practice for the Governance of State Bodies in relation to the role of a Board member, where the principle states:

- Each state body should be headed by an effective board which is collectively responsible for the long-term sustainability of the body.
- Non-executive board members should bring an independent judgement to bear on issues of strategy, performance resources, key appointments and standard of conduct.

Details on the role of board members can be found in Section 3 of the Code of Practice for the Governance of State Bodies which can be found [here](#).

All candidates must demonstrate evidence of experience of the Irish healthcare system as well as experience of one or more of the following:

- Corporate governance
- Financial management
- Risk management
- Change management



- Strategy development
- Regulation knowledge/experience
- Evidence of an ability to work with others and build consensus with a broad range of stakeholders.

The following is considered essential:

- 7 years of experience as a Practice Manager in a Senior Medical Scientist role.
- Current CORU Registration

The following is also considered desirable:

- Previous experience of board membership

In order to qualify for appointment a person must not have any legal impediment or conflicts of interest likely to interfere with his/her ability to assume the role of a member of the board. Please give careful consideration to the possibility of any potential conflict of interest that may exist and address this in your cover letter. The Assessment Panel may decide, based on the perceived level of conflict, not to forward your name for consideration.

In accordance with Section 13.2 of the Guidelines on Appointments to State Boards, please state whether you are currently a member of any other state board and, if so, the name(s) of the board(s) concerned.

## **5. Remuneration**

The member will serve on a part-time basis and there is no remuneration for the position. However, members are entitled to claim travel and subsistence allowances which will be paid in respect of journeys undertaken to attend meetings of the Board or to transact their business, in accordance with approved public sector rates.



## **6. Time Requirements**

The registration boards at CORU hold up to 10 Board meetings per annum (each meeting can take up to half a day). In 2025, the MSRB held twelve meetings. Members may also choose to be nominated to serve on sub-committees of a registration board.

Meetings of the boards will be held either virtually or in-person in CORU's office in Dublin. Dates have been set for a minimum of two in-person meetings per year, with the remainder of the meetings via video-conferencing/virtual.

CORU provides an iPad to all members. Papers are only accessible via a secure portal on the iPad which requires internet connection. Members will need access to WiFi to participate in meetings.

## **7. Term of Appointment**

- Members of a registration board hold office for a term of up to four years from the date of their formal appointment. No person may hold office as a member of a registration board for more than two consecutive terms.
- The membership of any member of a registration board may be terminated by the Minister at any time, based on reasons to be stated by the Minister.
- A member of a registration board may resign his or her membership of a registration board at any time by giving to the chairperson of the board written notice of resignation signed by the member. A resignation shall take effect on the date of the registration board's meeting next held after receipt of the written notice of resignation.
- Members of a registration board shall, subject to the provisions of the Schedule 2 of the Health and Social Care Professionals Act 2005 (as amended), hold office upon such terms and conditions as the Minister may, with the consent of the Minister for Public Expenditure and Reform, from time to time determine.



- The roles and responsibilities of board members are described in the Code of Practice for the Governance of State Bodies 2016 which is available here [Code of Practice for the Governance of State Bodies](#).
- A board member shall cease to be a member of a registration board if he or she is nominated as a member of Seanad Éireann, is elected as a member of either House of the Oireachtas or as a representative in the European Parliament or elected to the European Parliament or becomes a member of a local authority.

## **8. Submitting your application**

Having considered the general suitability criteria for membership of a state board, you should consider carefully how your background and experience fits with the specific appointment criteria set out in the *Person Specification* section in this booklet.

Documents necessary for submission:

- Curriculum Vitae
- Cover letter
- Statement of employment confirming your current role

Please submit the required documents by email to [appointments@coru.ie](mailto:appointments@coru.ie) no later than **3:00pm on Friday, 23 February 2026**. Applications received by CORU after the deadline date and time will not be accepted.

### **IMPORTANT NOTE**

Please take care when submitting your expression of interest. As the assessment panel will generally make its recommendation(s) based on consideration of the documentation which you submit, it is most important that you do the following:

*Ensure your cover letter (and supporting CV) clearly specifies how your particular background and experience meets the requirements of the authority position(s) specified in this booklet, and*



This will help ensure that the assessment panel is as informed as possible as to the basis for your candidature and why you believe you are a person who could potentially be appointed to this state board. **Please only include information that is directly relevant to the particular role for which you are applying.**

If you have any questions regarding the application process, please email [appointments@coru.ie](mailto:appointments@coru.ie).

## 9. Assessment Process

An assessment panel will be convened by the Medical Scientists Registration Board Chairperson, the Stakeholder Manager and an External Assessor to consider and assess the applications received by the Stakeholder Management team. The assessment panel will:

- review and discuss the expressions of interest received against the specific appointment criteria for the role, as advertised in this information booklet.
- assess potential candidates further once they meet the specified appointment criteria by undertaking any or all of the following steps:
  - Consideration of the written applications; and/or
  - Meeting/conference call; and/or
  - Referee checks; and/or
  - Any other selection or verification method deemed appropriate (this may include CORU requiring statutory declarations from shortlisted applicants as to the bona fides of the qualifications and experience contained in their applications).
- arrive at a shortlist of the most suitably qualified candidates (based on the information provided by the candidate) to be sent forward for consideration.

Please note that CORU will not be responsible for any expenses incurred by candidates as part of our selection process.



## **10. Data Protection and confidentiality**

CORU will process any personal data provided by you in connection with an application for this role in accordance with the General Data Protection Regulation and the Data Protection Acts 2018. The data will be kept for no longer than is necessary for the purposes for which that data are processed, and it shall be kept in a manner that ensure appropriate security of the data including the unauthorised or unlawful processing of data.

If your application is successful for the role in the Medical Scientist Registration Board, then your personal data will continue to be processed in accordance for the specified reason of Board membership and your data will not be held longer than is necessary.

CORU may disclose the data that you provided on the application form to external sources for the following reasons - where there is an external assessor assisting in the shortlisting for the vacancy on the MSRB to which you have applied, and to internal and external auditors.

For further information on the recruitment process, please email [appointments@coru.ie](mailto:appointments@coru.ie).