



**Ag Rialáil Gairmithe Sláinte
agus Cúraim Shóisialaigh**

**Regulating Health +
Social Care Professionals**

Preliminary Proceedings Committees

Specifications and Requirements for Registrants August 2026

**An Chomhairle um Ghairmithe Sláinte agus Cúraim Shóisialaigh Health
and Social Care Professionals Council**



About CORU

CORU is Ireland's multi-profession health regulator. Our role is to protect the public by promotion high standards of professional conduct, education, training and competence through statutory registration of health and social care professionals.

CORU was set up under the Health and Social Care Professionals Act 2005 (as amended). It is made up of the Health and Social Care Professionals Council and the Registration boards, one for each profession named in the Act.

Disciplinary Committees for Fitness to Practise

As part of its statutory objective to protect the public, CORU requires people to sit on Disciplinary Committees to make decisions on Fitness to Practise complaints. These Committees have been established under Part 6 of the Health and Social Care Professionals Act, 2005 (as amended).

There are two distinct panels of Committees:

1. Preliminary Proceedings Committee
and
2. Committees of Inquiry
 - a. Professional Conduct Committees
 - b. Health Committees

CORU now invites expressions of interest from suitably qualified and experienced registrants from professions that have an open register and who are interested in being appointed to sit as Panel Members on the Preliminary Proceedings Committee.

Preliminary Proceedings Committee

When a complaint has been received by CORU, it goes to the Preliminary Proceedings Committee.

The Preliminary Proceedings Committee looks at each complaint received by CORU to decide whether:

- it should be referred onwards for resolution by mediation OR
- for hearing to a Committee of Inquiry OR
- no further action should be taken.



The Preliminary Proceedings Committee is chaired by a lay member (non-registrant) who leads the Committee meetings and deliberations. The Chair is appointed by the Council of CORU.

The Preliminary Proceedings Committee sits in private and can consider several complaints in a single meeting. All meetings take place online, although some training sessions may be held in person at CORU's offices in Dublin.

Responsibilities for the role of Panel Members

Panel Members will work together to consider information and evidence presented to them as the Disciplinary Committee.

Panel members will demonstrate fairness and consistency in the application of the principles of natural justice and high-quality regulation.

The Committee will have to reach well-reasoned and fair decisions within the parameters of [Part 6 of the Health and Social Care Professionals Act 2005 \(as amended\)](#).

Members are appointed to the Committee for a period of five years and shall be eligible for reappointment, to a maximum of ten years in total.

Specific tasks of a Panel Member include:

- Considering allegations of impairment of fitness to practise for individual health and social care professionals (registrants).
- Contributing to a collaborative decision-making process in respect of a fitness to practise complaint about a registrant.
- Considering information and evidence from a range of sources and provide clear and consistent decisions.
- Attending meeting/hearings when required to.
- Proactively working with other Panel Members and CORU to ensure complaints completed in the scheduled time.
- Maintaining competence in Panel Member skills by attending training provided by CORU and keeping up to date with changes in processes or procedures implemented by CORU.



Requirements

Skills, Knowledge and Abilities

Essential

You must be able to:

- Evidence current CORU registration; recognition application numbers are not acceptable.
- Demonstrate the importance of upholding public interest or any experience where you have contributed to Public accountability, in particular any experience of a regulatory environment.
- Show the ability to make objective decisions that display sound judgement.
- Have leadership skills and experience.
- Have excellent written and oral communication skills and interpersonal skills.
- Please demonstrate in your application how you meet these requirements including your ability to engage a range of stakeholders.
- Manage to analyse and grasp the detail of large amounts of information.
- Demonstrate strategic thinking in either your professional career or any other capacity.

Desirable

- Demonstrable ability of participation in quasi-judicial proceedings, tribunals or in similar situations.
- Demonstrable ability of conducting meetings and/or drafting formal reports.
- Proven knowledge of the legal and/or policy context affecting delivery and development of professional practice in a health or social care setting.

Time commitment

Currently, the time commitment for attendance is in the region of 10 to 15 working days each year with additional time for reading. This may include training days.

CORU is under no obligation to provide a Panel Member with any guaranteed minimum number of days per annum.

Due to the specific requirements of a variable caseload, there is no guarantee of the amount of work offered to individual panel members.



Training

CORU is committed to the training of Disciplinary Committee Panel Members. If your expression of interest to become a Panel Member is successful you will receive training for this role.

Panel members must complete training before any casework and may be required to attend refresher training events organised by CORU.

Panel Members receive payment from CORU for attending training. Some Travel and Subsistence expenses may be claimed by Panel Members provided they are properly vouched and submitted on the appropriate Panel Members invoice in line with CORU's Travel and Subsistence Policy.

Fee and expenses

Preliminary Proceedings Committee:

The role of panel members attracts a daily fee of €300 per day. If it is appropriate, half day payments may also be paid.

Payments to Panel Members are subject to the "one person one salary" principle, as recommended by the Review Body on Higher Remuneration in the Public Sector in 1972.

It is acknowledged by the Panel Member that he or she is not an employee of CORU. Each Panel Member provides his or her services to CORU as an independent contractor.

Each member appointed to a Disciplinary Committee will be required to sign a confidentiality agreement to ensure all discussions, evidence, and decisions remain confidential and are not disclosed to unauthorised parties, safeguarding the process's integrity and individuals' privacy.

How to Express Your Interest:

If you wish to apply for the role of Preliminary Proceedings Committee member, **please complete the official application form, which is available on the vacancies section of the CORU website. Deadline for applications is Tuesday 29 September 2026, at 3 pm.**



Please send the completed application form to appointments@coru.ie

For further information on CORU, please visit www.coru.ie.

Data Protection

CORU will process any personal data provided by you in connection with an application for this role in accordance with the General Data Protection Regulation and the Data Protection Acts 2018. The data will be kept for no longer than is necessary for the purposes for which that data are processed, and it shall be kept in a manner that ensure appropriate security of the data including the unauthorised or unlawful processing of data.

If your application is successful for the role as external member on a Disciplinary Committee, then your personal data will continue to be processed in accordance for the specified reason of Committee membership and your data will not be held longer than is necessary. CORU may disclose the data that you provided on the application form to external sources for the following reasons – where there is an external assessor assisting in the shortlisting for the vacancy on the Committee to which you have applied, and to internal and external auditors.